# Appendix 5C

# Business Survey Questionnaire

# Business Questionnaire BAY ISLANDS ECONOMIC SURVEY

Name of Business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Car Neg Mor Lat Gri

**Income**

High Season - Months are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Goods or Services Sold (Describe) | Total Revenue Per Month | Percent of Sales to… |
| Tur | Households | Bus | Gov | ROH | ROW |
| Car | Neg | Mor | Lat | Gri |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

Low Season - Months are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Goods or Services Sold (Describe) | Total Revenue Per Month | Percent of Sales to… |
| Tur | Households | Bus | Gov | ROH | ROW |
| Car | Neg | Mor | Lat | Gri |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

Other Income (e.g., rent of space to others, etc.)

|  |  |  |
| --- | --- | --- |
| Source of Income (Describe) | Total Per Month | Percent of Income from… |
| Tur | Households | Bus | Gov | ROH | ROW |
| Car | Neg | Mor | Lat | Gri |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

Do you have an operating permit? \_\_\_\_ yes \_\_\_\_\_no If yes, when was it issued? \_\_\_\_\_\_\_\_\_\_\_

Who issues it? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ How long is it valid? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How much does it cost? \_\_\_\_\_\_\_\_\_\_\_\_ initial \_\_\_\_\_\_\_\_\_\_\_\_\_\_renewal

**Expenses:**

Salaries

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type of Employee (Managers, Drivers, Clerks, Cleaners, etc.) | Number Employed | Salary per Month | Commission (% if Applicable) | Benefits, Meals, etc. (Value per month)  | Origin / Ethnicity of Employees (Car Neg Mor Lat Gri) |
| high | low | high | low | high | low | high | low |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

Variable Inputs

|  |  |  |  |
| --- | --- | --- | --- |
|  | Cost per wk/mo – high season  | Cost per wk/mo – low season  | Source of inputs |
| Direct from Producer % | Intermediary% |
| BI Produced (itemize): |  |  |  |  |
| …Fish |  |  |  |  |
| …Fruits and Vegetables |  |  |  |  |
| …Meat |  |  |  |  |
| …Other Local Goods: |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Rest of Honduras (don’t have to itemize): |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Variable Inputs (continued) | Cost per wk/mo – high season  | Cost per wk/mo – low season  | Source of inputs |
| Direct from Producer % | Intermediary% |
| Rest of World (don’t have to itemize): |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Other Inputs: | Cost per wk/mo – high season  | Cost per wk/mo – low season  | Where Purchased/Paid to… (%) |
| BI | ROH | ROW |
| Electricity |  |  |  |  |  |
| Telephone |  |  |  |  |  |
| Advertising |  |  |  |  |  |
| Machinery |  |  |  |  |  |
| Gasoline, Diesel |  |  |  |  |  |
| Oil |  |  |  |  |  |
| Taxes |  |  |  |  |  |
| Insurance |  |  |  |  |  |
| Water |  |  |  |  |  |
| Provisions |  |  |  |  |  |
| Other (what?) |  |  |  |  |  |

Do you Rent or Own the Property where this business is carried out?

 Own When did you obtain the property? \_\_\_\_\_\_\_

What did you pay for it? \_\_\_\_\_\_\_

The person you bought it from is: Car Neg Mor Lat Gri

What is it worth today? \_\_\_\_\_\_\_

What is your monthly payment on this property? \_\_\_\_\_\_\_

 Rent How long have you been renting the property? \_\_\_\_\_\_\_

Rent per month ? \_\_\_\_\_\_\_

The person you rent it from is: Car Neg Mor Lat Gri

# Capital Inputs

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Cost – new£ / $ | Current value£ / $ | Useful Life | When purchased | Where purchased from |
| Boats |  |  |  |  |  |
| Refrigerators |  |  |  |  |  |
| Freezers |  |  |  |  |  |
| Cars |  |  |  |  |  |
| Pick-ups |  |  |  |  |  |
| Large Trucks |  |  |  |  |  |
| Heavy Machinery |  |  |  |  |  |

Capital Inputs (Continued)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Cost – new£ / $ | Current value£ / $ | Useful Life | When purchased | Where purchased from |
| Rental Equipment (describe): |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Office Equipment: |  |  |  |  |  |
|  Computers, etc. |  |  |  |  |  |
| …Furniture |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Other: |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

# Maintenance in the last 12 months

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Labor Cost  | HH type | Cost of materials | Source of materials |
| Boats, Cars |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Equipment |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

HH type = Car Neg Mor Lat Gri Source of materials = BI ROH ROW

**Have you done any construction / new investment / renovation in the last 12 mos? If yes:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Project | Total Cost (essential!) | Labour costs | Source of Labor (BI, ROH) | Cost of materials | Source of materials (BI, ROH, ROW) | Transport costs |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

If applicable, note cost of permits, planning costs, etc.

**Comments:**